

Join us at the 2019



Launched in 2015, the International Grantmaking Symposium (IGS) aimed to fill a gap in the sector by offering a training specifically tailored to the needs of professionals dedicated to advancing international philanthropy.

Now in its fifth year, the IGS has become the preeminent forum for our fellow practitioners, corporate foundation colleagues, advisors, and attorneys to come together and learn about the latest rules and regulations governing cross-border giving. We focus on rules in the US, as well as country laws impacting the ability of foreign nonprofits to receive funding from outside of their country's borders.

And we don't stop there. At the IGS, we take a close look at how these rules are applied in practice and how they interact with the current trends affecting philanthropy, such as the closing space for civil society. While we discuss the challenges of cross-border philanthropy, we also share best practices that enable us to provide support where it is needed most.

The IGS is a one-of-a-kind learning experience with two full days of engaging workshops and presentations. This year, we are excited to partner with The Center for High Impact Philanthropy at the University of Pennsylvania, the only university-based center with a singular focus on philanthropy for social impact.



INTERNATIONAL GRANTMAKING SYMPOSIUM

AN EDUCATIONAL COLLABORATION BETWEEN



3 Ways You Benefit from Attending the IGS

Thank you for your interest in the 2019 International Grantmaking Symposium (IGS) taking place in Philadelphia on June 5-6, 2019.

We know that choosing the appropriate professional development opportunities can be difficult. However, the real challenge is often getting your travel and training budget approved. We hope that this 'Reference Toolkit' will be helpful to you in showing your organization how your attendance in the IGS will enhance your professional qualifications and advance your organization's mission.

1. Stay Up to Date on Regulations

A series of thought-provoking presentations, inspiring panel discussions, and hands-on application sessions will provide participants with an in-depth understanding of international grantmaking, while also considering its critical role in shaping society. Focusing on specific challenging markets and legal environments, the IGS provides both theoretical and practical knowledge on all regulations pertaining to international grantmaking.

2. Learn from Experts

Featuring speakers representing leading institutions, every session promises expert-level knowledge from practitioners who live and breathe their topic. Past speakers have included experts from organizations such as the Ford Foundation, Medtronic Foundation, USAID, Foundation Center, UNDP, and many more. Each workshop and each presentation offers knowledge you can act on to take your efforts to the next level. While we discuss the challenges of cross-border philanthropy, we also share the best practices that will provide support where it is needed most.

3. Connect with Peers

The IGS is unique in the opportunity it presents to connect in person with each of the Symposium's delegates—many of whom are experienced grantmakers in their own right. Delegates bring diverse perspectives to share with one another. Some come from corporate foundations, some from community foundations; some are advisors working with private foundations or high net-worth individuals. The connections you forge with other grantmaking professionals committed to advancing international philanthropy will last well beyond the Symposium.



Justification Letter Template

[Date]

Subject: Request to Attend 2019 International Grantmaking Symposium

Dear [Name],

This year CAF America's International Grantmaking Symposium (IGS) will take place on June 5 and 6 in Philadelphia and I would like to request approval to attend.

Now in its fifth year, the IGS has become the leading forum where professionals in international philanthropy gather to get the latest updates about the rules and regulations governing cross-border giving, as well as country laws impacting the ability of foreign nonprofits to receive funding from outside of their country's borders.

With a rapidly growing alumni-base of delegates and speakers, the IGS is a one-of-a-kind learning experience with two full days of engaging workshops and presentations. This year's Symposium is of particular interest to me and [write your organization's name] as the governing theme is impact and it is presented in partnership with The Center for High Impact Philanthropy at the University of Pennsylvania, the only university-based center with a singular focus on philanthropy for social impact.

More specifically, I believe these particular sessions would benefit our organization: [write sessions here].

The IGS regularly brings together delegates and speakers represent leading actors in philanthropy from Fortune 100 corporate foundations to community foundations to legal and tax professionals from top firms. This provides for fantastic networking opportunities as the intimate setting allows for in-depth conversations and learning from other practitioners in the field.

Registrations are now open and if I apply before April 30, I not only secure a space, but I also can benefit from the Early Bird discounted rate. I have prepared an expense sheet for your review and I hope you agree that my participation in the International Grantmaking Symposium will prove to be a great benefit to our organization. Please see igsymposium.org for full details.

Sincerely,
[Name]



Expense Sheet

Use this Expense Worksheet to help you prepare an overall estimate for attending the IGS.

Expense	Cost	Notes
Registration Fee	\$1,525	Use the Early Bird Rate discount! Deadline: April 30, 2019
Networking Reception	\$0	Free of charge. Remember to sign up in advance!
Symposium Materials	\$0	Provided at no additional charge
Hotel	\$	Check out our website to find more information on the IGS partner hotel. We have negotiated a symposium discount for attendees.
Travel	\$	Consider taking a train, it might be cheaper than flying!
Transportation	\$	Be sure to include travel to and from the airport/station and parking fees if renting a car
Mileage	\$	If renting a car, see IRS guidelines to discover the 2019 mileage rate
Food Per Diem	\$	Remember that the IGS registration fee covers lunch, networking breaks with refreshments and light snacks on 06/5 and 06/6. You are also invited to join us for an evening reception on 06/5.
Estimated TOTAL:	\$	



If you need additional support making your case, please contact us.

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